

Bank reconciliation

This reconciliation must include all bank and building society accounts and other short-term investments. It must agree to Box 8 in the column headed "Year ending 31 March 2024" in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payments (cash) basis, but not when an income and expenditure basis is used.

Parish Council Name KENARDINGTON PARISH COUNCIL

Financial year ending 31 March 2024

Prepared by ANNETTE BEACH – PARISH CLERK & RESPONSIBLE FINANCE OFFICER

Date 01 April 2023

Balance per bank statements as at 31 March 2024	£	£
e.g. Current account	5152.17	
High interest account	15107.22	
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Petty cash float (if applicable)	n/a	
Less: any unpresented cheques at 31 March 2024 (normally only current account)		
Cheque number		
447 - £206.34		
448 - £491.40		
449 - £ 6.00-		
450 - £ 23.09	£ 726.83	
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Add: any un-banked cash at 31 March 2024	0.00	
e.g. Allotment rents banked 31 March 2024 (but not credited until 1 April)		
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Net balances as at 31 March 2024		£19532.56

The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:

CASH BOOK

Opening Balance 1 April 2023	£16527.73
Add: Receipts in the year	£11603.73
Less: Payments in the year	£23706.12
Business Reserve Account	£15107.22
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Closing balance per cash book [receipts and payments book] as at 31 March 2024 (must equal net balances above)	£19532.56